

POLICY

Date:	January 1, 2022
Policy No:	VIII (a)
Policy Name:	Donor Privacy Policy

MEOR is committed to respecting the privacy of our donors.

Information Collected. As a result of donors' interaction with our donation pages, making a donation, or participation in MEOR's programming activities, MEOR may collect certain personal information, as described below:

- contact information: name, organization/company, complete address, phone number, email address
- donation information: amounts donated, date of donation(s), method, and stimulus
- donor requests and comments
- donor contacts at MEOR
- non-personally identifiable information, such as Google web page analytics, etc.

How Information is Used.

MEOR uses donor data to maintain records of donations, send acknowledgments and receipts, send newsletters and mass mailings, and for internal marketing purposes.

We normally add donors to our mailing list, unless requested otherwise. To the extent we use a third-party mailing service, they are contractually obligated to treat the lists with confidentiality and are prohibited from transferring them elsewhere.

We do NOT list individuals' names in ANY of our publications unless specific permission is given. Corporate and Foundation sponsors are listed in our Annual Report and event programs.

Where relevant, we use donors' written comments/letters to respond to their inquiries.

Credit card numbers are NOT retained once processed. Our website has an SSL certificate.

Annually, donors who have contributed over 2% of our entire budget must be reported on IRS Form 990, Schedule B.

We use website statistics to analyze our website usage.

No Sharing of Personal Information. MEOR will not sell, rent, trade, or transfer donors' personal information to outside organizations. The use of donor information will be limited to the internal purposes of MEOR and only to further the mission of MEOR.

Removing Donor Names From Our Mailing List. Donors may contact <u>info@meor.org</u> if they wish to be removed from MEOR's mailing list.